

STANDARDS AND CONDUCT COMMITTEE - WORK PROGRAMME 2012/13

ITEM	DESCRIPTION	RESPONSIBLE OFFICER
Meeting date: Friday, 19th October 2012		
Training on the Code of Conduct for Leeds City Councillors	To receive a report outlining the training that has been offered to Members of Leeds City Council on the new standards arrangements, and the extent of participation in this training.	Senior Corporate Governance Officer – Amy Kelly
Review of the Code of Practice for the Determination of Planning Matters	To review the comments and suggestions received from the Joint Plans Panel, and to approve the amended Code of Practice.	Development Project Manager - Helen Cerroti
Review of the Code of Practice for the Determination of Licensing Matters	To review the comments and suggestions received from the Licensing Committee, and to approve the amended Code of Practice.	Section Head (Regulatory and Enforcement) - Gill Marshall
Employee Code of Conduct	To be consulted on any amendments proposed to the Employee Code of Conduct.	Head of Human Resources – David Almond
Meeting date: Friday, 11th January 2013		
Review of the standards and conduct arrangements	To consider whether the new standards and conduct arrangements are operating effectively and remain fit for purpose, including the Members' Code of Conduct.	Head of Governance Services – Andy Hodson

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER
Appointment of the Independent Person	To review the role description of the Independent Person in light of how the new arrangements have operated since July 2012, and to consider the recruitment process for the new Independent Person.	Senior Corporate Governance Officer – Amy Kelly
Meeting date: Friday, 12th April 2013		
Annual report on complaints under the Members' Code of Conduct	To receive a report detailing the number of complaints made under the Members' Code of Conduct since 1 st July 2012 and how they have been resolved, and highlighting any areas of concern.	Head of Governance Services – Andy Hodson
Review of the standards and conduct arrangements	To make recommendations to General Purposes Committee and full Council regarding any changes to the standards and conduct arrangements, including proposed amendments to the Members' Code of Conduct.	Head of Governance Services – Andy Hodson
Annual report of the Monitoring Officer	To receive an annual report from the Monitoring Officer regarding whether the arrangements set out in the Monitoring Officer Protocol have been complied with.	City Solicitor – Catherine Witham